



Late Shri Vishnu Waman Thakur Charitable Trust's

VIVA Institute of Management & Research

(Approved by AICTE, DTE, Affiliated to University Of Mumbai)

Shri. Hitendra V.Thakur

President

Ms. Aparna P. Thakur

Secretary

Dr. Hiresh Luhar

Director

Date: 11th Sept, 2020

Notice

Subject: IQAC MEETING

It is informed that a meeting of IQAC is scheduled to be held on 16th Sept, 2020 at 3.30 pm in the Director's Room, VIVA Institute of Management & Research, Campus.

All the members of the committee are asked to attend the meeting without fail.

The Agenda:

- Discussion on previous meeting
- ATR of previous meeting was tabled.
- Institute Academic Calendar
- Discussion on Teaching Learning, Research and Development Activities
- Discussion on strategies on expanding academic activities through tie-ups.
- Student support and progression.
- Discussion on placement activities.
- Discussion on online mode examination.

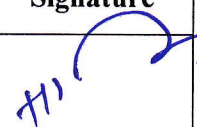
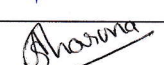
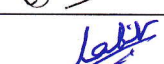
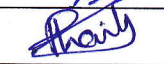
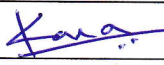

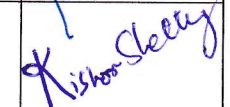
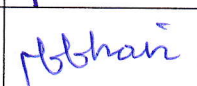
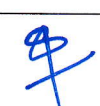



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Dr. Hiresh Luhar

Director

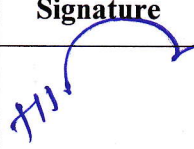
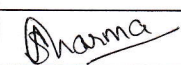


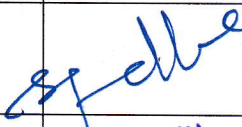
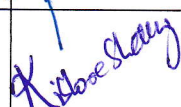




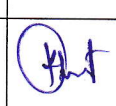


IQAC MEETING 11th Sep 2020

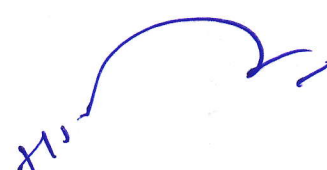
Sr.No.	Name	Designation	Position	Signature
1	Dr. Hiresh Luhar	Director	Chairperson	
2	Prof. Arti Sharma	Asst.Prof.	IQAC Coordinator	
3	Prof. Lalit Patil	Asst. Prof.	Faculty Member	
4	Prof. Prapti Naik	Asst. Prof	Faculty Member	
5	Prof. Karan Khana	Asst. Prof.	Faculty Member	
6	Shri S. N. Padhye	Member of Management Committee	Management Representative	
7	Shri Kishore Shetty	Industrialist	Industrialist (Ra Technology)	
8	Ms. Nilam Bhoir	Senior Administrator	Member	
9	Mr.Chinmay Pingulkar	(Alumni Representative)	Member	
10	Mr. Pradeep Gupta	(Student Representative)	Member	
11	Ms. Payal Patel	(Student Representative)	Member	
12	Mr. Kumar Raut	(Local Society Member)	Member	



The 5th IQAC meeting for Academic Session 2020-21 is held on 16th September 2020. The following members attended the meeting.

Sr.No.	Name	Designation	Position	Signature
1	Dr. Hiresh Luhar	Director	Chairperson	
2	Prof. Arti Sharma	Asst.Prof.	IQAC Coordinator	
3	Prof. Lalit Patil	Asst. Prof.	Faculty Member	
4	Prof. Prapti Naik	Asst. Prof	Faculty Member	
5	Prof. Karan Khana	Asst. Prof.	Faculty Member	
6	Shri S. N. Padhye	Member of Management Committee	Management Representative	
7	Shri Kishore Shetty	Industrialist	Industrialist (Ra Technology)	
8	Ms. Nilam Bhoir	Senior Administrator	Member	
9	Mr.Chinmay Pingulkar	(Alumni Representative)	Member	
10	Mr. Pradeep Gupta	(Student Representative)	Member	
11	Ms. Payal Patel	(Student Representative)	Member	
12	Mr. Kumar Raut	(Local Society Member)	Member	





- **Agenda 1: Discussion on previous Meeting**

The meeting commenced with the Director welcoming all the members and presenting his opening remarks on different aspects of the Institute requiring attention in the context of Quality Improvement. The minutes of the previous IQAC Meeting was redistributed amongst the members of the IQAC for Confirmation.

- **Agenda 2: Action taken report on the decisions of the previous meeting**

Sr. No	IQAC Date	Action Area	Action Taken
1	24/01/20	Review of Proposed new initiatives	<ul style="list-style-type: none"> a) Regarding Incubation Centre, the trust stated that it will be coming with its own incubation centre which will benefits all the various institutions under the trust. b) FDP was conducted on 9th Jan 2020. c) Conclave on Finance & Marketing stream has been conducted on 11th Jan & 18th Jan 2020 respectively.
2		Student Progression (Result Outcome)	Sem- II results were declared and it was 100%.
3		Placement Review	The percentage of students placed for the Batch 2018-19 was 25% till the meeting date. For rest the process were initiated

- **Agenda 3: Discussion on Academic Calendar**

For the smooth functioning of academics, the activities has to be channelized and for the same institute prepared and presented Academic Calendar. This document contains all the activities for the current year.

- **Agenda 4: Discussion on Teaching learning, Research and development activities**

Director instructed all the faculties to prepare the Teaching Plan with the methodology that the faculty will use while teaching. The Chairperson emphasizes the development of Research Information System and discussion on Incubation, Innovation and Entrepreneurship Development were conducted.

- **Agenda 5: Discussion on improving the strategies for academic activities.**

Discussion on improving strategies for expanding academic activities by getting tie-up with other institutes.

- **Agenda 6: Discussion on Student support and progression.**

A brainstorming session was conducted among the faculties in which various ideas were shared through which students learning can be enhanced. The chairperson designated decided that for enriching industrial relations among students, various activities were planned.



- **Agenda 7: Discussion on Student support and progression.**

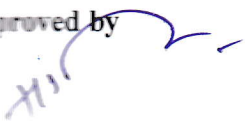
Placement conveyor put the concern of placement process due to lockdown. Then it was unanimously decided the Institute will hold the activities related to placement till further intimation from government.

- **Agenda 7: Discussion on monitoring of online examination.**

The coordinator raised the concern exam integrity while taking on online mode.

The meeting concluded with Vote of Thanks proposed by Prof. Arti Sharma. Minutes Prepared by Prof. Arti Sharma - IQAC Coordinator

Approved by


Dr. Hiresh Luhar

(Director)

VIVA Institute of Management and Research

